



Pack 41

HANDBOOK



2011-2012

2011 – 2012 Pack Calendar

June 14th, 2011 – Pack Crossover Ceremony 6:30-7:30pm in Gubser Gym

June 18th, 2011 – Willamette District Cub Scout Olympics – 8:30am-1pm at Regis High School, Stayton Oregon

July 8th, 2011 – Volcanoes Baseball & Scout Camp Out

July 2011 – Willamette Day Camp

July 2011 – Gilbert Ranch Summer Camp – for Webelos Scouts

August 2011 – Den Day Camp?

August 2011 – All Parent Meeting

September 2011 – Popcorn Sale Kickoff!

September 2011 – Pack Meeting

October 2011 – Popcorn Sale Wrap-up!

October 2011 – Pack Meeting

November 2011 – Pack Meeting

December 2011 – Scouting for Food 8:30-11:30am

December 2011 – Pack Christmas Party

January 2012 - Sno-Park Trip

January 2012 – Pinewood Derby & Cake Auction

February 2012 – Blue & Gold Banquet

March 2012 – Goodwill Goodturn 8:30-11:30am

March 2012 – Pack Meeting & Paper Airplane Derby

April 2012 – Gubser Beautification Day

April 2012 – Pack Meeting

May 2012 – Keizer Iris Festival Parade

May 2012 – Pack Meeting & Raingutter Regatta

June 2012 – Crossover Ceremony, Committee Meeting

July 2012 – Summer Camps, Volcanoes Camp Out

For more information and additional details, please visit the Pack website at:

www.keizerpack41.com

The calendar on the website will be updated with locations and details. The website calendar will also include the Den meetings, outings and activities planned by the Den Leaders.

If you have further questions, please don't hesitate to contact the Committee Chair, Cubmaster or your Den Leader.

Thanks!

1. PURPOSE OF CUB SCOUTING

Cub Scouting is a year-round family-oriented part of the Boy Scouts of America (BSA) program designed for boys who are in first through fifth grades. Parents, leaders, and organizations work together to achieve the 10 purposes of Cub Scouting:

1. Character Development
2. Spiritual Growth
3. Good Citizenship
4. Sportsmanship and Fitness
5. Family Understanding
6. Respectful Relationships
7. Personal Achievement
8. Friendly Service
9. Fun and Adventure
10. Preparation for Boy Scouts

All the activities leaders plan and boys enjoy should relate to one or more of these purposes. These purposes help us achieve the overall aims of the BSA of character development, citizenship training, and personal fitness.

2. CHARTER

The Keizer Lions Club currently charters Cub Scout Pack 41. This chartered organization provides a suitable meeting place, adult leadership, supervision, and opportunities for a healthy Scouting life for the boys under its care.

3. CUB SCOUT COMMITTEE & LEADERSHIP

The members of the Pack committee consist of the Committee Chair, Cubmaster, Chartered Organization Representative, Assistant Cubmaster(s), Treasurer, Secretary, Pack Trainer, Committee Members, Den Leaders, & Webelos Leaders.

All Cub Scout Leaders:

- Must be at least 21 years old
- Subscribe to the Declaration of Religious Principle, and agree to abide by the Scout Oath/Promise and the Scout Law
- Possess the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth.
- Are appointed by the chartered organization and ***registered as an adult leader of the BSA.***
- Successfully pass a background check.
- Is a person of good character, familiar with organization procedures, with a deep concern for the pack's success. The duties of the committee members shall follow the BSA guidelines that are stated in the Cub Scout Leader Book.

The summary duties of the pack leaders are as follows:

- Pack Committee. The pack committee works with the Cubmaster to plan and carry out the pack program. The committee also coordinates major events and secures support for the pack.
- Cubmaster. The Cubmaster's most visible duty is to emcee the monthly pack meeting. Behind the scenes, the Cubmaster works with the pack committee to plan and carry out the pack program and helps coordinate the efforts of the den leaders. A Cubmaster may be assisted by one or more assistant Cubmasters.

- Den Leader. The den leader conducts weekly meetings for a smaller group of boys and helps coordinate the den's contribution to the monthly pack meeting. A den leader is typically assisted by at least one assistant den leader.

For more information regarding Cub Scout leaders, please visit the BSA website at <http://www.scouting.org/scoutsourc/CubScouts/AboutCubScouts/ThePack.aspx>

4. MEMBERSHIP/REGISTRATION

Pack 41 is open to all boys in 1st - 5th grades. Boys can join at anytime throughout the year. When a boy joins the Pack he must pay the prorated charter fee for the remainder of the current year. Adult leaders must also pay the annual charter fee and are subject to the same proration as scouts joining throughout the year.

5. JOINING

When a boy and his family desire to become a part of the Pack they should contact any member of the Pack who can then direct them to the Cubmaster, Committee Chair or Membership & Registration chair.

6. TRANSFERS

Transfers will be accepted on the same basis as new Cub Scouts and will be welcomed at the next Pack Meeting. It is particularly important that transferring Cub Scouts obtain transfer papers or other documents from their old Pack, which will certify the record of advancement so that proper credit can be given.

7. ATTENDANCE & PARTICIPATION

All Cub Scouts and their parents are encouraged to support their Den and Pack through active participation in Den and Pack activities. Parents are welcome to join their son at Den meetings. The entire family is welcome at Pack meetings and many outings are intended for families.

To enjoy the benefits, awards or recognition of an event, fundraiser or outing, a Cub Scout or Webelos Scout must physically participate in that event, fundraiser or outing. To receive segments, badges, and awards a Cub Scout or Webelos Scout must attend the outing, service project, activity or event with his Den or with the Pack as a whole.

No exceptions will be made for conflicts of schedule, illness, or youth sports.

8. DENS

The Cub Scout Program has four ranks (dens): Tigers, Wolf, Bear and Webelos.

1. BOBCAT: A boy's first step after registering as a Cub Scout, regardless of his age, is to pass the Bobcat requirements. They are:

- Learn and give the Cub Scout Promise.
- Repeat and explain the Law of the Pack
- Explain the meaning of Webelos.
- Give and explain the Cub Scout sign and handshake.
- Give and explain the Cub Scout motto and salute.

When a boy has learned these things he is eligible to receive his Bobcat badge at a Pack Ceremony. He then begins working on the rank for his grade or age.

2. TIGER CUB: A boy who is in first grade (or is 6 years old) and registered with his adult parent as a member of a Tiger Cub Den. Recognition available to Tiger Cub Scouts includes beads earned for their totem.

3: WOLF: The Wolf rank is for boys who are in second grade (or are 7 years old). To become a Wolf Cub Scout, a boy must pass 12 achievements based on skill level. After he has earned the Wolf badge, he is encouraged to work on the 22 Wolf electives until he completes second grade (or age 8 years old). When he completes 10 elective projects, he earns a Gold Arrow Point to wear under the Wolf badge. For each additional 10 elective projects completed, he earns a Silver Arrow Point.

4. BEAR: The Bear rank is for boys who are in third grade (or are 8 years old). There are 24 Bear achievements of his choice in four different categories to earn the Bear badge. These requirements are somewhat more difficult and challenging than those for Wolf. When he has earned his Bear badge, he may work on electives for credit toward Bear arrow points. He may also complete additional elective credit requirements from the 12 achievements he did for use in earning his Bear rank. Like the Wolf, he receives a Gold Arrow Point for each additional 10 he completes. His arrows are worn below the Bear badge.

5. WEBELOS: The Webelos badge is for boys who are in fourth grade (or are 9 years old). This rank is called Webelos 1. Webelos 2 are in fifth grade (or are 10 years old). Both work on the same requirements. To earn the Webelos Badge, a boy must be in a Webelos Den for 3 or more months. He must complete 8 requirements, which includes earning the Fitness and 2 other activity pins. After he receives the Webelos badge he can earn the Compass Points emblem. He must earn four more activity pins to receive it. He can earn a compass point for each four additional activity pins received.

6. THE ARROW OF LIGHT AWARD: The Arrow of Light Award is Cub Scouting's highest award. Among the requirements to earn the Arrow of Light Award is to earn a total of eight activity pins. They must include Citizen, Fitness, Ready-man and at least one from each of the following groups: outdoor group, the mental skills group and the technology group. Earning the Arrow of Light Award tells everyone that you are ready to be a Boy Scout.

Dens are kept to no more than 7-8 boys per den. The goal of the Pack is for your son to be able to follow the Cub Scout motto: "DO YOUR BEST". If at any time during the Scout year a parent feels there is a problem within the den, the following steps should be taken:

1. If possible, discuss the problem with the person (s) involved. If it is another person in the Den, contact the Den Leader first.
2. If the problem is with the Den Leader or Assistant Den Leader, meet with that person if at all possible.
3. If the problem is not resolved or if you are not comfortable talking with the Den Leader or Assistant(s), contact the Cubmaster, Assistant Cubmaster, or Pack Committee Chair. If you do not contact the Cubmaster directly, the person you talk to will notify the Cubmaster.
4. Whenever possible, a meeting of all parties involved will be held in order to resolve the issue.

9. CONDUCT

A Cub Scout is expected to behave himself at all meetings and outings. Disruptive behavior, fighting, and use of bad language are some examples of behavior which will not be tolerated at Den meetings, Pack meetings or outings. On those rare occasions when discipline is necessary, the following action will be taken:

1. Verbal Reprimand: The Den leader or Assistant will take the boy out of the activity and talk with him about what he has done wrong. The boy will then rejoin the activity.

2. Time Out: The boy will again be taken out of the activity and spoken to but he will not be allowed to rejoin the group or complete the particular project or activity. He can rejoin when they move on to the next activity.

3. Call the Parent: If the boy does not correct the behavior, his parents will be asked to take him home. If the parent is present, they will be asked to leave with their son immediately. If a parent is not present, their son will call them.

10. FAMILY/PARENT RESPONSIBILITIES

Cub Scouting gives families an opportunity to spend quality time together. It is the leader's role to provide interest, skill and time in developing a good program. The family provides help and support for the Den and Pack. Families can help in many different ways. Our pack will continue to grow as long as we have adults who are willing to share their time, ideas and experience.

1. Please be prompt turning in all monies due.
2. Scouts should arrive on time when possible, in uniform with book in hand.
 - a. We would prefer to have the scout arrive and participate than not show up at all because they didn't have their uniform, book or couldn't get there on time.
3. Look for ways you can help - don't wait to be called upon.
4. Families need to take time at home to help your scout with his achievements. Some achievements must be done at home and can't be done by the den leader during meetings.
5. Parents please keep your children under control at all functions, not allowing running or rough-housing to take place. It is awkward for a leader to reprimand a boy when his parent(s) are present.
6. *As per BSA regulations*, leaders and family members are reminded that the use of alcohol, illegal drugs and tobacco are strictly prohibited at any scout function. Further, all adult leaders are reminded that as leaders they are to set an example of the highest proper moral and ethical values.
7. Most importantly participate and have fun with your scout as well as the others.

11. UNIFORM

Blue and Gold are the Cub Scout colors. They have special meaning: The blue stands for truth and spirituality, steadfast loyalty, and the sky above. The gold stands for warm sunlight, good cheer and happiness. Webelos have the option of wearing the blue or the khaki colored shirt. The Webelos den leaders will determine which colored shirt the den will wear.

All leaders should wear their uniform to meetings and events. The minimum Class A uniform requirement for Pack 41 scouts is a blue uniform shirt, neckerchief, tie slide, hat and scout belt for their belt loop awards. Pack 41 will also have numerous activities in which a Class B uniform is worn. A Class B uniform consists of the Pack T-shirt which can be ordered from the pack. A patch vest is recommended for non-rank patches earned. Please see the Pack 41 Uniform Guide for more information.

12. MEETINGS

• **DEN MEETINGS:** Each Den Leader determines when and where Den meetings are held. Den meetings are generally held 2 or 3 times per month. Den meetings are planned and run by the Den Leader with the help of an assistant Den leader(s). Den meetings are planned around the monthly theme. The location of the Den meetings can be at home, library, etc...each Den chooses the structure of their own Den. This includes the day, time and location of their meetings.

• **PACK MEETINGS:** Pack meetings are scheduled for the last Tuesday evening of each month, time and place to be determined. Events like the Pinewood Derby, Rain Gutter Regatta, Space Derby and Blue and Gold banquet take longer than your average meeting. These events may require longer meeting times or will be held on weekends. The entire family is encouraged to attend the Pack meeting and support the Cub Scouts in their advancement. The Pack meeting program

includes opening and closing ceremonies, recognition of boys who have earned awards, presentation of skits and stunts by Dens. The Pack meeting is planned by the Committee and Cubmaster and is lead by the Cubmaster with the help of other adult Pack Leaders.

• COMMITTEE MEETINGS: The committee meets the 2nd Monday evening of each month, the time and place to be determined. The rules contained in the 10th edition of *Robert's Rules of Order Newly Revised* shall govern the committee in all matters except where special rules of order have been adopted.

13. FUNDRAISERS & FINANCES

Fundraising is a necessary part of scouting. The pack is funded almost exclusively by fundraising and donations. This is how awards, derby cars, regatta boats, and all other supplies needed to operate are purchased. If we don't support the pack then certain extras will have to be eliminated. We want the boys to have as much fun as possible and fundraising directly affects that. Our main fundraisers each year are the Popcorn Sale which starts in September, and a Spring PopCan Drive in May. All Cub Scouts are expected to participate.

The committee throughout the program year will review additional fundraising needs. The Pack's sales commission is usually determined by the council and will be announced to parents at the beginning of each fundraiser. Pack 41 maintains individual scout accounts. The individual accounts are for the scout's use only. The money in their account is only to be used by the scout for outings, summer camp, and expenses approved by the committee. Parents may not 'withdraw' money from their scout's account for any reason. When the scout leaves the pack any un-used funds in his account will be transferred to the pack general budget. When a scout transitions to the Boy Scouts, any un-used funds in his account will be transferred to the Boy Scout troop.

General donations made to the Pack will be incorporated into the general budget. Specific donations to the Pack will be reviewed by the committee and voted upon. These specific donations will be used for their stated purpose. Donations made to individual scouts will be deposited into the scout's account for their use only.

Dens wishing to fundraise will need to secure committee and district approval before holding any fundraisers.

Parents are responsible to pay for all outings and camps that their boy's individual account will not cover. We encourage boys to sell as much popcorn during our fundraiser as possible. This helps them earn enough money to pay their own way! For more information please refer to the Budget section of this Handbook.

14. ADVANCEMENTS & AWARDS

Rank awards will be paid for by the pack. This includes the rank patch and award card. Segments and badges are provided by the Pack. The Pack/Den will pay for belt loops and pins earned during a Pack or Den activity. Parents or guardians must pay for all other belt loops and pins earned by a scout as part of the Sports and Academics program.

Throughout the year many advancements are available for scouts. The scout program is tailored individually and some scouts may receive more or less than another. Major rank advancements are generally ceremonial. Den Leaders will do their best to make sure that every scout achieves rank around the same time, however this may not be possible in all circumstances. Achievements, especially rank, will not be awarded unless it is earned. Parent involvement is critical to insure that every scout has the opportunity to advance. Scout books (handbooks) should be brought to every Pack and Den Meeting so they can be regularly updated. It is the Den Leader, Advancement Chair, Cubmaster, Scout and Parent that decide whether or not a scout has accomplished an achievement. Den Leaders must submit all achievements earned to the Advancement Chair or Cubmaster 10 days before the pack meeting.

Pack 41 2011-2012 Program Year Budget

Paying your own way is a fundamental principle of the Boy Scouts of America. Young people in Scouting are taught early on that if they want something in life, they need to earn it. Pack 41's entire budget must be provided for through fund-raising. Ideally, all income would come from two fund-raising programs. Rather than nickel-and-dime families every week, the Pack Committee has figured out the total cost for the complete year up-front.

The Program Fee per boy for the 2011-2012 Program Year is **\$75**. This includes the boy's den dues, charter fee and program costs. This program fee is due at September's Pack Meeting. Parents are responsible to pay the **\$75**. Our annual Popcorn Fundraiser will be held this fall to help raise this money. The Pack commission from popcorn sales is 32%. **The fundraising goal per boy is \$235**. Reaching this goal will pay the boy's program fee for the year. Once a boy reaches his fundraiser goal, 90% of the sales commission will be put into his individual account. If the scout is unable to reach the fundraiser goal of **\$235**, **the balance of the Program Fee must be paid for by his parents.**

For those unable to sell or choosing not to participate in this year's fundraiser, the **\$75** Program Fee is due at September's Pack Meeting. Additional fundraisers may be planned throughout the year depending upon Pack and individual scout needs.

Boys are encouraged to fundraise as much as they can. Beyond the Program Fee, some activities throughout the year will require extra money. Summer Camp is also an additional cost that the boys can fundraise towards.